

Guidance on the Individual Research Plan (IRP)

- Prior to the drawing up of IRP a doctoral student and his/her supervisor(s) should acquaint themselves with the following: information on the IRP provided in § 22 of the Terms and Condition of the Doctoral School, a model form of IRP, and a model form of a report on the IRP implementation.
- IRP should be carefully thought of and the deadlines for the particular tasks reasonably set as:
 - IRP serves as a basis for the works related to the doctoral dissertation
 - IRP is the starting point for the assessment of progress in the preparation of the doctoral dissertation, described in semester reports to be submitted starting with the 2nd year of the programme of study, and
 - Progress in the IRP implementation is subject to a mid-term evaluation.
- A doctoral student shall draw up the IRP according to the model form thereof contained in the Terms and Condition of the Doctoral School.
- A doctoral student shall submit the IRP by 15th September or (if he/she started the programme of study as of the second semester) by 10th February, unless the Head of the Doctoral School has announced otherwise.
- A doctoral student shall submit the IRP in a hardcopy form bearing the required signatures to the Doctoral School Secretary's Office and send a scan (.pdf) thereof in the electronic form.
- Information on the approval of the IRP (a copy of the resolution of the Board of the Doctoral School) shall be issued, at the doctoral student's request, by the Doctoral School Secretary's Office.
- In justified cases and subject to consent of the supervisor and the Head of the Doctoral School, a doctoral student may introduce changes to the IRP, however not in the semester preceding the mid-term evaluation.