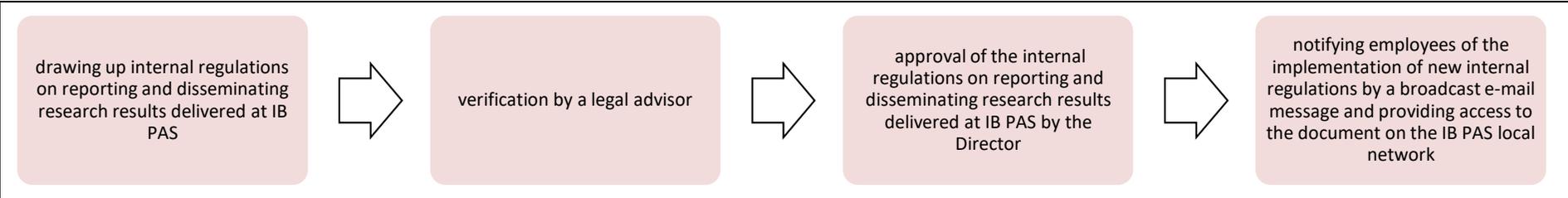


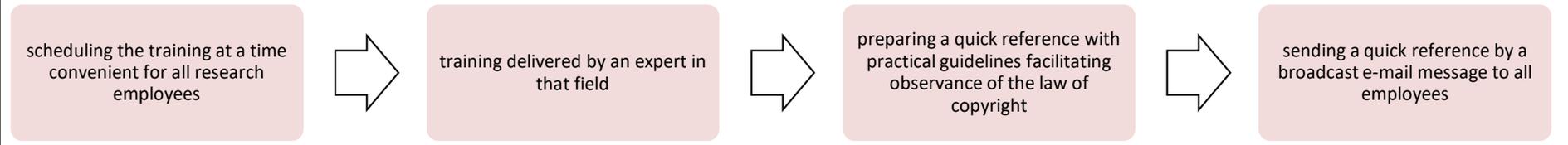
Corrective action plan at IB PAS (2019–2023)

Legend: ○ – action planned on the basis of survey results ● – action planned on the basis of document analysis

Field of action	Research environment (13.2 ○, 23 ●)	
	Action	Who/When
II	<p>Training for research staff and PhD students in the operation of modern research equipment and software</p> <p><i>The training organised by IB PAS will extend employees knowledge on the technical capabilities of the research equipment, what will translate into more efficient use of the laboratory facilities as well as increase research productivity. The training will also be used to promote the idea of being up-to-date with the latest technical innovations and new products that can be applied in conducting research in a given field.</i></p>	<p>Vice Director for Research</p> <p>December 2020</p> <p>COMPLETED</p>
<pre> graph LR A[identification of the training needs and defining the scope of training] --> B[negotiation with professional training providers specializing in a given technical equipment] B --> C[scheduling training sessions at a time convenient for employees and PhD students] C --> D[conducting training courses by a professional training provider] </pre>		
Field of action	Contractual and legal obligations (5 ●)	
	Action	Who/When
XII	<p>Implementation of the rules on reporting and disseminating research results delivered at IB PAS</p> <p><i>Drawing up and instructing employees on the rules applicable to reporting and disseminating research results that will ensure proper recording (archiving) of the research data and settle the issue of disseminating research results.</i></p>	<p>Vice Director for Research</p> <p>December 2019</p> <p>IN PROGRESS</p>

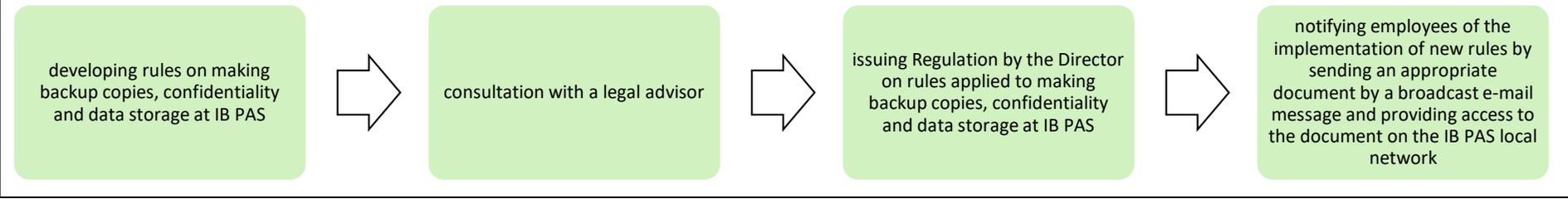


XIII	<p>Organising training for employees on the law of copyright and related rights</p> <p><i>The training will increase employees' awareness with regard to regulations on copyright and related rights and the necessity to follow it.</i></p>	<p>Vice Director for Research</p> <p>March 2020 COMPLETED</p>
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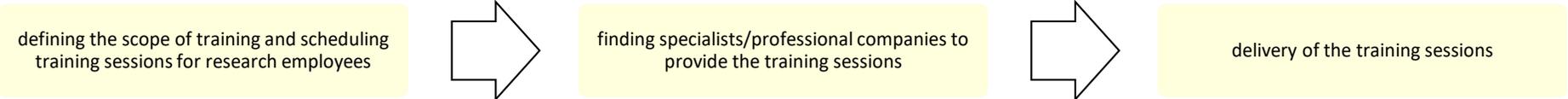
Field of action	Good practice in research (7 •)
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	Action	Who/When
XIV	<p>Implementation of the rules on making backup copies, confidentiality and data storage at IB PAS</p> <p><i>Implemented rules will ensure that all data and documents will be stored, used and protected in a proper manner.</i></p>	<p>Vice Director for Research</p> <p>January 2020 COMPLETED</p>



Field of action	Evaluation/appraisal systems Teaching (11.2 ○, 11 ●, 22.1 ○, 22.2 ○)	
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Action		Who/When
XVII	Training aimed at raising teaching qualifications of research employees <i>The training will be aimed at developing competencies of the research staff and preparing them to undertake more extended teaching activities.</i>	Vice Director for Research October 2020 COMPLETED



Field of action	Continuing Professional Development Access to research training and continuous development (38 ●, 28.1 ○, 39 ●)	
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Action		Who/When
XIX	Organizing open-access training for research employees and PhD students focused on research topics conducted by the Institute <i>Open-access training at IB PAS for research employees will improve their qualifications and ensure continuous development.</i>	Vice Director for Research December 2020 COMPLETED

