

**APPLICATION
for fellowships
in academic year 20..... / 20.....**

To: Director of the W. Szafer Institute of Botany of the Polish Academy of Sciences

Data on the doctoral student applying for a fellowship:

First and last name:	PESEL number:	Student book no.:
Ph.D. course:	Year of studies:	Nationality:
Registered permanent address:		Academic supervisor:
Phone number, e-mail address and address for correspondence:		

Doctoral student's achievements

from the last academic year; not applicable to first year student

A. Study curriculum

1. Grades obtained for exams and coursework included in the doctoral studies in academic year: 20...../20.....:

**Subject applicable in the given academic year*

The number of points in each category is calculated by multiplying the grade by the number of points allocated

No.	Module name	First and last name of the examiner	Grade/Points
1			/*0.5 point=
2			/*0.5 point=
3	Statistics		/*0.5 point=
4	Philosophy		/*0.5 point=
5	ScientificReporting Session		passed=1 point
GRADE AVERAGE:		Total points:	

2. Assessment of progress in scientific work and preparation of doctoral dissertation:

No.	ASSESSMENT:	Number of points	Signature of academic supervisor
1	of progress in academic work (max. 5 points)		
2	of progress in the preparation of doctoral dissertation (max. 5 points)		
3	commencement of procedure (1 point)		
Total points:			

B. Scientific publications, other scientific and promotional activity

3. Scientific publications (published, being printed):

Publications should be listed in the following order: scientific publications (list A, B, C), post-conference publications, popular science publications; points are awarded according to the principles described in appendix 1 to the Application

No.	Bibliographic description	Number of points MNiSW	Number of points
1			
2			
...			
Total points:			

4. Participation in academic conferences:

Points are awarded according to the principles described in appendix 1 to the Application

No.	Name and date of conference	Lecture L Poster P	Lecture/poster title	Number of points
1		<input type="checkbox"/> L <input type="checkbox"/> P		
2		<input type="checkbox"/> L <input type="checkbox"/> P		
...		<input type="checkbox"/> L <input type="checkbox"/> P		
Total points:				

5. Participation in scientific research projects:

Points are awarded according to the principles described in appendix 1 to the Application; data can be verified by the head of project or academic supervisor

No.	Title of research project, funding source, name of competition/campaign	Role in the project	Number of points	Signature of person verifying the data provided
1				
2				
...				
Total points:				

6. Organisational, promotional activity and training:

Points are awarded according to the principles described in appendix 1 to the Application

No.	Brief description of activity	Number of points	Signature of person verifying the data provided
1			

Fellowships Committee

1. Summary of points received:

Total number of points for individual items:							Total number of points:
Recruitment*	1 grade average	2 progress assessment	3 publications	4 conferences	5 scientific research	6 promotional activity	

**applies to firstyear students*

2. Position in the ranking:

The Committee's opinion:

Based on the student's position in the ranking for year of doctoral studies, the Committee proposes:

1. to award a doctoral fellowship*:

2. not to award a doctoral fellowship*:

**delete as appropriate*

<p>Signatures of Committee members and remarks:</p>
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Director's decision:

The Director of the W. Szafer Institute of Botany of the Polish Academy of Sciences has decided:

1. to award a doctoral fellowship*

2. not to award a doctoral fellowship*

Justification:

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Information: If the application for a doctoral fellowships is rejected, the student has the right to appeal to the Director of IB PAS and request that the application is reviewed again within 14 days from receipt of the decision.

(date and signature of the Director)

*delete as appropriate

Appendix 1

to the application for doctoral grant
in academic year 20...../20.....

Principles of awarding points for scientific publications, other academic and promotional activity and academic accomplishments

I. General remarks

Academic achievements can be used in the application for granting a scholarship only in one academic year.

Important!

1) If academic accomplishments are achieved at the turn of two years of studies, the doctoral student decides in which year to use them in the application

2) Points are awarded only for the doctoral student's activity in thematic fields related to the scientific discipline researched as part of the doctoral student's studies for which the student is submitting a fellowship application.

II. Points

Points are awarded on the grant application form in accordance with the criteria described in the Regulations on the award of fellowships to students of the interdisciplinary doctoral studies and in line with the following principles:

1. Scientific publications (eligible for points) with affiliated PAS Institutes (IB, IPP, INC, ISAE) – include reviewed publications, monographs, chapters of monographs, publications in academic handbooks.

All points awarded to the doctoral student for scientific publications (according to the current list of journals presented in the Notice from the Minister of Science and Higher Education regarding a list of scientific journals) are transformed into grant points according to the following formula:

a) for publications featured in part A of the Ministry of Science and Higher Education list of journals:

(number of points for the article/number of authors)*3

a) for publications featured in part B of the Ministry of Science and Higher Education list of journals:

(number of points for the article/number of authors)*2

Doctoral students with the highest percentage share in the publication among all co-authors receive additional points:

a) 5 points - for publications featured in part A of the Ministry of Science and Higher Education list of journals:

a) 2 points - for publications featured in part B of the Ministry of Science and Higher Education list of journals:

Important!

To confirm having the highest percentage share in a publication, the applicant needs to present a relevant statement from the co-authors.

2. Popular science publications - other publications or features in popular science magazines, not included on the Ministry of Science and Higher Education list.

Points are awarded for popular science publications (no more than two) according to the following formula:

1 publication = 0.5 point

3. Post-conference publications (with ISSN or ISBN numbers).

Points are awarded for post-conference publications (no more than two) according to the following formula:

1 publication = 0.5 point

4. Conferences - conference speeches (posters or presentations) given in Poland or abroad.

a) speaking at a conference in the mother tongue:

oral presentation - 2 points

poster presentation - 1 point

b) speaking at a conference in a foreign tongue:

oral presentation - 4 points

poster presentation - 1 point

Important!

Scientific seminars which are not included in the study curriculum are considered national conferences (e.g. seminars organised by scientific associations).

5. Research projects and programmes - participation in projects, research grants (all kinds) and research programmes both national and international.

Number of points for leading or participating as a contractor in grants and research programmes:

a) for the leader of the grant, project or research programme with source of funding other than the Institute (e.g. National Science Center - NCN) - 40 points;

b) for the leader of the grant, project or research programme financed by the Institute - 5 points;

c) for a contractor in a grant, research project or programme with source of funding other than the Institute (e.g. NCN) - from 1 to 20 points based on written assessment issued by the grant leader;

b) for a contractor in a grant, research project or programme financed by the Institute - 1 point.

6. Organisational, promotional activity and training - organisational activity understood as participation of the doctoral student in the work carried out by the Institute, organisation of national and international conferences, participation in the work carried out by scientific associations and other groups with defined legal personality and specified objectives, participation in training to increase the student's qualifications.

After familiarising itself with documents confirming the student's organisational activity, including participation in language courses (e.g. diplomas, certificates), the Grant Committee awards 0.5 point for each activity, but no more than 3 points total.